

**PURCHASE ORDER**  
**MARIANO MARCOS STATE UNIVERSITY**  
 City of Batac 2906 Ilocos Norte

MARIANO MARCOS STATE UNIVERSITY



QK570130

Supplier : <b>NOVELTY ENTERPRISES</b>	P.O. No. : <u>05206441-2021-06-236</u>
Address : <u>Batac City</u>	Date : <u>June 07, 2021</u>
TIN : <u>110-555-521-000</u>	Mode of Procurement : <u>NP- Small Value</u>

Gentlemen: PR No.: 2021-04-136 (05206441) Various Colleges & Units  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>MMSU, City of Batac</u>	Delivery Term : <u>FOB Destination</u>
Date of Delivery : <u>within 30 calendar days upon receipt of PO</u>	Payment Term : <u>N/30</u>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
OSD-112-200	cart	INK CART, EPSON L6170 (001), Black	6	310.00	1,860.00
OSD-112-250	pack	PHOTO PAPER, glossy, 10pcs/pack	9	95.00	855.00
OSD-112-210	pack	PHOTO PAPER, matte, 10pcs/pack	10	95.00	950.00
OSD-112-074	ream	SPECIALTY BOARD, VELLUM, white, 230gsm, legal size	1	400.00	400.00
OSD-112-272	pack	STICKER PAPER, matte (non-glossy), 8.5x13	10	60.00	600.00
OSD-112-269	pack	VELLUM BOARD, 8.5x13, Assorted Color 10s, 220gsm	10	40.00	400.00
PPS-181-062	bottle	INK, EPSON 003, Cyan	10	310.00	3,100.00
PPS-181-061	bottle	INK, EPSON 003, Magenta	7	310.00	2,170.00
PPS-181-063	bottle	INK, EPSON 003, Yellow	7	310.00	2,170.00
				<b>TOTAL</b>	<b>12,505.00</b>

**(Total Amount in Words) Twelve Thousand Five Hundred Five Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

NANCY S. VALDEZ

Signature over Printed Name of Supplier

6/15/21

Date

Very truly yours,

SHIRLEY C. AGRUPIS

President

Fund Cluster : 05206441

Funds Available : \_\_\_\_\_

ORS/BURS No. : \_\_\_\_\_

Date of the ORS/BURS: \_\_\_\_\_

Amount : \_\_\_\_\_

IMELDA C. CORPUZ  
 Chief, Accounting Office